



**Knights of
Columbus®**

Fraternal Year 2021-2022: What Officers Need to Know

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VP, Fraternal Operations

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July 22, 2021

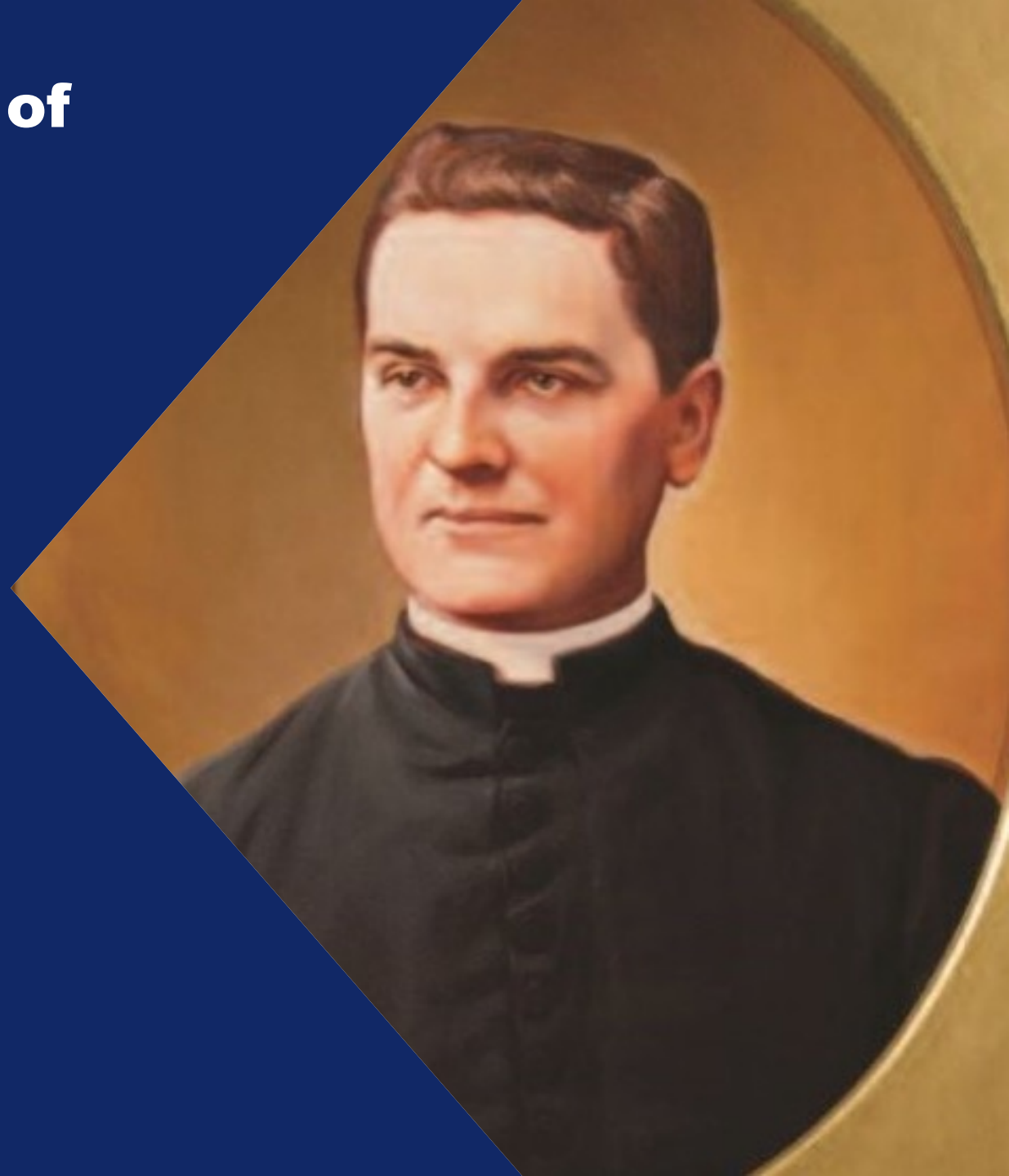
Agenda

- Overview of current situation and immediate challenges
- COVID Recovery Program (CRP) Recap
- Tools for Council Success
- Resources for Blessed Michael McGivney's Feast Day
- Summary



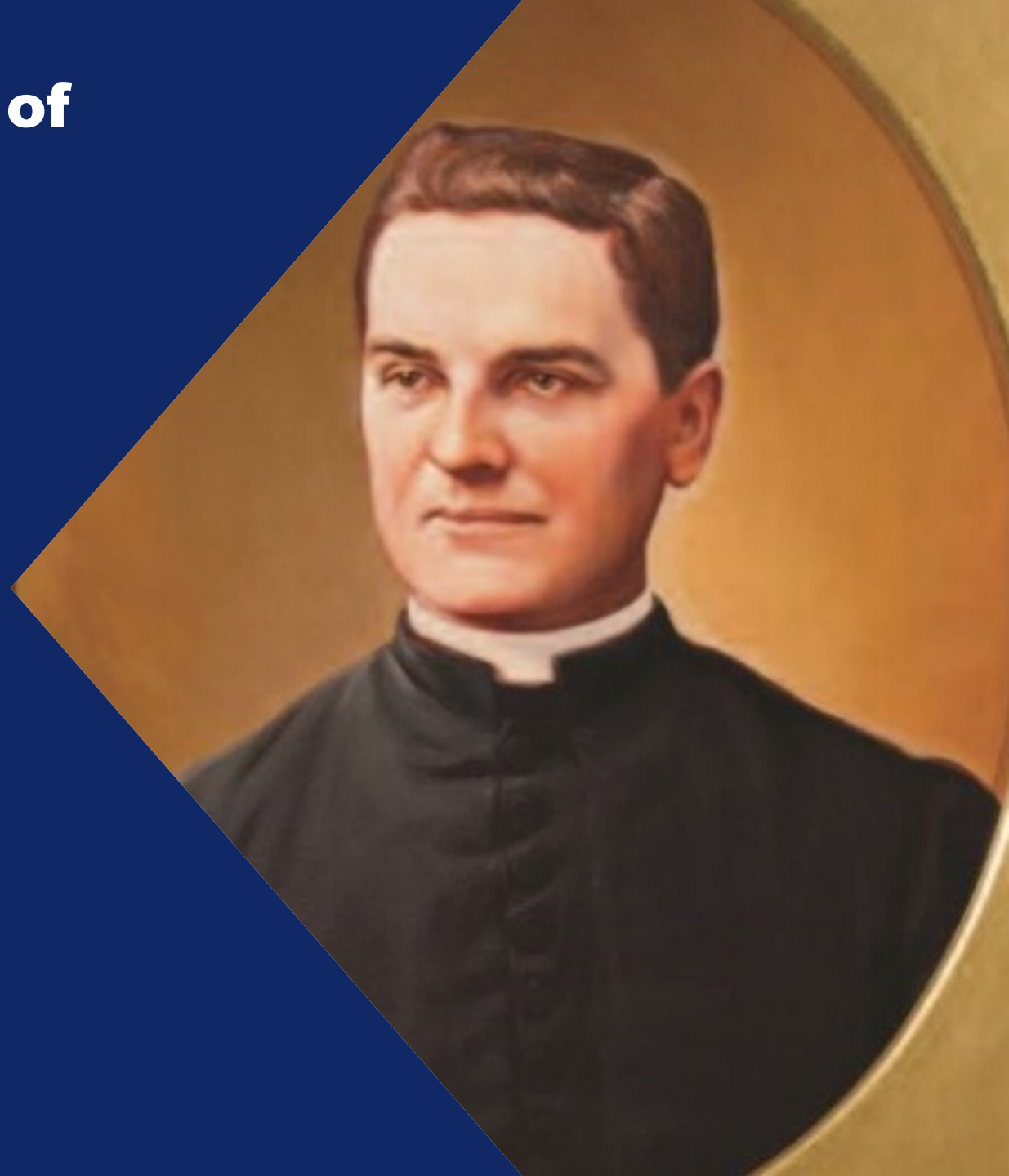
Prayer for the Canonization of Blessed Michael McGivney

God, Our Father, protector of the poor and defender of the widow and orphan, you called your priest, Blessed Michael McGivney, to be an apostle of Christian family life and to lead the young to the generous service of their neighbor. Through the example of his life and virtue may we follow your Son, Jesus Christ, more closely, fulfilling his commandment of charity and building up his Body which is the Church.



Prayer for the Canonization of Blessed Michael McGivney

**Let the inspiration of your
servant prompt us to greater
confidence in your love so that
we may continue his work of
caring for the needy and the
outcast. We humbly ask that
you glorify Blessed Michael
McGivney on earth according
to the design of your holy will.
Through his intercession,
grant the favor I now present
(here make your request).
Through Christ our Lord.
Amen.**



1

Current Situation, Immediate Challenges



Current Situation

- Pandemic hit us hard
- We adapted
- We are needed more than ever



Successful Year

**1,683
Star
Councils**



Challenges

1. Pandemic
2. Filling leadership positions
3. Catholic demographic trends



Improved Leadership Expectations

- **New combined exemplification ceremony**
- **Streamlined meetings with clear guidelines**
- **More attainable council and district awards**
- **Required reports can be completed and submitted online**



Improved Leadership Expectations

- Easier to find information
- Free online join process
- Affiliate Member Initiative
- Onboarding Curriculum



Onboarding Emails



1. Welcome Email, mailed packet



Onboarding Emails



Email Example



Dear Brother Knight,

One of Blessed Michael McGivney's primary goals for Knights of Columbus was to provide financial security for Catholic families. Today, Knights of Columbus is a Fortune 1000 company with more than \$113 billion of insurance in force protecting thousands of Catholic families with top quality products.

As a fraternal benefits society, Knights of Columbus insurance is only available to members. Insurance is provided by brother knights for brother knights. Our Catholic faith informs our business practices, and insurance premiums help fund our enormous charitable impact – \$1 billion in the last decade alone.

[Explore Our Suite of Products](#)

[Meet Your Agent Today](#)

Additionally, we'd like to introduce you to Knights of Columbus Asset Advisors (KofCAA), a wholly-owned subsidiary of Knights of Columbus. Managing \$28 billion in assets, KofCAA invests in full compliance with Catholic teaching on socially responsible investments.

Coming soon, members will be able to purchase Knights of Columbus mutual funds through their agent. Stay tuned for more information about how you can align your interests with ours and invest with integrity. *Mutual funds will only be available in the United States.*

[Learn More about KofCAA](#)

We need your feedback to enrich this email curriculum for future members.
Please share your thoughts in this short survey.

[Give Us Your Feedback](#)

Vivat Jesus!

Tyler Lomnitzer
Membership Engagement Manager

Challenges

1. Pandemic
2. Filling leadership positions
3. Catholic demographic trends



Catholic Demographic Trends

- Infant Baptisms down 41.5% since 2000
- One in five Baptized do not get first Communion
- Two in five Baptized do not get Confirmed
- Catholic marriages down 55% since 1990
- 85% of Confirmed stop practicing by age 21
 - Their decisions are made by age 13



Catholic Demographic Trends

- Only 10% of practicing Catholics attend weekly mass
 - 31% drop in weekly mass attendance since 2000
- Will lose half of donors in five – ten years
- Post pandemic return to pews is done



Response to the Trends

- **We must be evangelists!**
 - **Ourselves**
 - **Our families**
 - **Our communities**
- **Be examples of:**
 - **Virtuous lives**
 - **Charitable service**
- **Use the KofC evangelization resources**




2


COVID Recovery Program (CRP)



kofc.org/CRP

 **Knights of
Columbus®**

CONTACT US SAFE ENVIRONMENT PROGRAM CAREERS LANGUAGE ▼ SIGN IN


JOIN DONATE 


FOR MEMBERS


WHO WE ARE WHAT WE DO GET INVOLVED NEWS HUB


COVID RECOVERY PROGRAM (CRP)

The [COVID Recovery Program \(CRP\)](#) focuses on resuming operations in a way that inspires members and parishioners to become reinvolved with Church and community activities. The CRP has three key elements: parish support, interactions between state and local councils, and fraternal engagement. This page provides CRP information and resources for state leaders, district deputies and council leaders.


STATE COUNCIL LEADERS


DISTRICT DEPUTIES


COUNCIL LEADERS


RESOURCES

Every state should have a recovery program for the resumption of local council operations. The COVID Recovery Plan provides a good foundation for such programs, and focuses attention on assisting parish recoveries. It imposes little additional work beyond what district deputies should already be doing with their councils. No extra reporting requirements are imposed on the state councils. States may modify or amend the COVID Recovery Program to address the unique needs of their jurisdiction.

The suggested procedure for state councils is:

1. **Modify or amend the COVID Recovery Plan as needed.**
2. **Assign a representative to assist each council.**

Ideally, this will be the district deputy, but jurisdictions may assign other fraternal leaders to this role.

3. **Arrange training for state council representatives.**

The state council representatives should attend the Supreme Council webinar (web link forthcoming) and review the COVID Recovery Program resources.



CRP Guidebook

- Short, easy read
- Helpful appendices:
 - A – Pastor Meeting
 - B – Meeting Agenda
 - C – Council Assessment
 - D – Engagement Methods
 - E – Program Ideas



COVID Recovery Program

Appendix C: Council Assessment

Assess the state of their council by answering the questions below. This will serve as the basis for a COVID recovery plan. Strengths should be leveraged, and weaknesses should be addressed in the plan.

Answer yes or no for each question:

YES NO

- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Are the core leadership positions filled (Grand Knight, Financial Secretary, Treasurer, Program Director, Technology Director)? |
| <input type="checkbox"/> | <input type="checkbox"/> | Are officers and directors identified for next fraternal year? |
| <input type="checkbox"/> | <input type="checkbox"/> | Are all leaders on supreme and state email distribution? |
| <input type="checkbox"/> | <input type="checkbox"/> | Are leaders reading Fraternal Leaders Advisories? |
| <input type="checkbox"/> | <input type="checkbox"/> | Are monthly events scheduled for the next six months? |
| <input type="checkbox"/> | <input type="checkbox"/> | Are funds available for required and planned expenses? |
| <input type="checkbox"/> | <input type="checkbox"/> | Are leaders meeting the Pastor every month? |
| <input type="checkbox"/> | <input type="checkbox"/> | Did leaders offer to help the Pastor with parish recovery efforts? |
| <input type="checkbox"/> | <input type="checkbox"/> | Are leaders talking with the insurance agent every month? |
| <input type="checkbox"/> | <input type="checkbox"/> | Are all leaders attending the officers' planning meetings? |
| <input type="checkbox"/> | <input type="checkbox"/> | Are members attending council meetings? |
| <input type="checkbox"/> | <input type="checkbox"/> | Are virtual tools being used for meetings and events? |
| <input type="checkbox"/> | <input type="checkbox"/> | Are leaders familiar with the Faith in Action Guidebook? |
| <input type="checkbox"/> | <input type="checkbox"/> | Was the Leave No Neighbor Behind Program conducted? |
| <input type="checkbox"/> | <input type="checkbox"/> | Are members receiving communications monthly or more often? |
| <input type="checkbox"/> | <input type="checkbox"/> | Is the Grand Knight using the Supreme Member Management email tool? |
| <input type="checkbox"/> | <input type="checkbox"/> | What communication tools are currently used for members and parish? |
| | | _____ |
| | | _____ |
| | | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | Are leaders using the Supreme website and familiar with the resources it contains? |
| <input type="checkbox"/> | <input type="checkbox"/> | Are leaders familiar with online Supreme Training materials? |
| <input type="checkbox"/> | <input type="checkbox"/> | Have leaders attended all monthly webinars hosted by Supreme? |
| <input type="checkbox"/> | <input type="checkbox"/> | Are leaders familiar with the online degree ceremony? |
| <input type="checkbox"/> | <input type="checkbox"/> | Is the Financial Secretary using online tools for member management and member billing? |
| <input type="checkbox"/> | <input type="checkbox"/> | Are leaders and members afraid of COVID exposure? |



3

Tools for council success



Report New Officers and Directors

KNIGHTS OF COLUMBUS		REPORT OF OFFICERS CHOSEN FOR THE TERM JULY 1, 20__ TO JUNE 30, 20__	
Council # _____		DATE OF ELECTION _____	
THIS REPORT CAN BE COMPLETED USING MEMBER MANAGEMENT. OTHERWISE PLEASE PRINT – INDICATE MEMBERSHIP NUMBERS			
Due By: JUNE 30			
COUNCIL ADDRESS <small>(Shipping Location)</small>			
STREET		ADDITIONAL ADDRESS	
CITY		STATE/PR	ZIP/POSTAL CODE
GRAND KNIGHT	MEMBERSHIP NO.	LAST NAME	FIRST NAME INITIAL
STREET		CITY	STATE/PROVINCE ZIP/POSTAL CODE
<input type="checkbox"/> ADDRESS CHANGE			
<input type="checkbox"/> NEWLY ELECTED <input type="checkbox"/> RE-ELECTED TELEPHONE AREA CODE PHONE NO. EMAIL			
CHAPLAIN	MEMBERSHIP NO.	LAST NAME	FIRST NAME INITIAL EMAIL
STREET		CITY	STATE/PROVINCE ZIP/POSTAL CODE
<input type="checkbox"/> ADDRESS CHANGE			
DEPUTY GRAND KNIGHT	MEMBERSHIP NO.	LAST NAME	FIRST NAME INITIAL EMAIL
STREET		CITY	STATE/PROVINCE ZIP/POSTAL CODE
<input type="checkbox"/> ADDRESS CHANGE			
CHANCELLOR	MEMBERSHIP NO.	LAST NAME	FIRST NAME INITIAL EMAIL
STREET		CITY	STATE/PROVINCE ZIP/POSTAL CODE
<input type="checkbox"/> ADDRESS CHANGE			
RECORDER	MEMBERSHIP NO.	LAST NAME	FIRST NAME INITIAL EMAIL
STREET		CITY	STATE/PROVINCE ZIP/POSTAL CODE
<input type="checkbox"/> ADDRESS CHANGE			
TREASURER	MEMBERSHIP NO.	LAST NAME	FIRST NAME INITIAL EMAIL
STREET		CITY	STATE/PROVINCE ZIP/POSTAL CODE
<input type="checkbox"/> ADDRESS CHANGE			
LECTURER	MEMBERSHIP NO.	LAST NAME	FIRST NAME INITIAL EMAIL
STREET		CITY	STATE/PROVINCE ZIP/POSTAL CODE
<input type="checkbox"/> ADDRESS CHANGE			
ADVOCATE	MEMBERSHIP NO.	LAST NAME	FIRST NAME INITIAL EMAIL
STREET		CITY	STATE/PROVINCE ZIP/POSTAL CODE
<input type="checkbox"/> ADDRESS CHANGE			
WARDEN	MEMBERSHIP NO.	LAST NAME	FIRST NAME INITIAL EMAIL
STREET		CITY	STATE/PROVINCE ZIP/POSTAL CODE
<input type="checkbox"/> ADDRESS CHANGE			
INSIDE GUARD	MEMBERSHIP NO.	LAST NAME	FIRST NAME INITIAL EMAIL
OUTSIDE GUARD		LAST NAME	FIRST NAME INITIAL EMAIL
TRUSTEE FOR ONE YEAR		LAST NAME	FIRST NAME INITIAL EMAIL
TRUSTEE FOR TWO YEARS		LAST NAME	FIRST NAME INITIAL EMAIL
TRUSTEE FOR THREE YEARS		LAST NAME	FIRST NAME INITIAL EMAIL
COUNCIL MEETS			
* THIS INFORMATION IS ESSENTIAL FOR TRANSACTION OF OFFICIAL BUSINESS AND DIRECT MAIL COMMUNICATIONS WITH OFFICERS. SIGNATURE * APPOINTMENT OF FINANCIAL SECRETARY (SECTION 126, LAWS AND RULES). * THE FINANCIAL SECRETARY SHALL BE APPOINTED BY THE SUPREME KNIGHT. HE SHALL HOLD OFFICE AT THE WILL OF THE SUPREME KNIGHT.			
SEND ORIGINAL TO: Membership Records (email: AddressChange@kofc.org) SEND COPIES TO: State Deputy, District Deputy, Council File			

Form #185

Service Program Personnel Report

July 1, 20 through June 30, 20

Council # _____ Jurisdiction: _____ Due By: **AUGUST 1**

The Service Program Personnel Report (#3055) must be received by the Supreme Council by **August 1** for the council to be eligible to earn the Star Council Award. Please complete and submit the report with the council's appointed personnel.

- Strongly consider submitting this report through Member Management for expedited processing. This is the preferred method.
- If filling out this report on paper, be sure to include the accurate membership number for each role.
- Required roles to be appointed have been designated – Program Director, Family Director, Community Director, Membership Director, Retention Chairman.**
- Changes during the fraternal year should be made using Member Management to update the roles accordingly. If your council uses the paper form, only complete and submit that information which has changed.

PROGRAM DIRECTOR	MEMBERSHIP NO.	LAST NAME	FIRST NAME	INITIAL
REQUIRED		EMAIL		
FATH DIRECTOR	MEMBERSHIP NO.	LAST NAME	FIRST NAME	INITIAL
		EMAIL		
FAMILY DIRECTOR	MEMBERSHIP NO.	LAST NAME	FIRST NAME	INITIAL
REQUIRED		EMAIL		
COMMUNITY DIRECTOR	MEMBERSHIP NO.	LAST NAME	FIRST NAME	INITIAL
REQUIRED		EMAIL		
LIFE DIRECTOR	MEMBERSHIP NO.	LAST NAME	FIRST NAME	INITIAL
		EMAIL		
MEMBERSHIP DIRECTOR	MEMBERSHIP NO.	LAST NAME	FIRST NAME	INITIAL
REQUIRED		EMAIL		
RECRUITMENT COMMITTEE	MEMBERSHIP NO.	LAST NAME	FIRST NAME	INITIAL
		EMAIL		
RECRUITMENT COMMITTEE	MEMBERSHIP NO.	LAST NAME	FIRST NAME	INITIAL
		EMAIL		
RECRUITMENT COMMITTEE	MEMBERSHIP NO.	LAST NAME	FIRST NAME	INITIAL
		EMAIL		
RETENTION CHAIRMAN	MEMBERSHIP NO.	LAST NAME	FIRST NAME	INITIAL
REQUIRED		EMAIL		
INSURANCE PROMOTION	MEMBERSHIP NO.	LAST NAME	FIRST NAME	INITIAL
		EMAIL		
VOCATIONS CHAIRMAN	MEMBERSHIP NO.	LAST NAME	FIRST NAME	INITIAL
		EMAIL		
HEALTH SERVICES	MEMBERSHIP NO.	LAST NAME	FIRST NAME	INITIAL
		EMAIL		
PUBLIC RELATIONS	MEMBERSHIP NO.	LAST NAME	FIRST NAME	INITIAL
		EMAIL		

SEND ORIGINAL TO: Department of Fraternal Mission (email: fraternalmission@kofc.org)

SEND COPIES TO: State Deputy, District Deputy, Council File

Grand Knight _____

Date _____

Form #365


GK/FS should complete on Member Management



Fraternal Leader Advisory

- Replaced DD Reminder
- Sent 1st & 3rd Thursday of Month
- English, French, and Spanish
- State, District and Council Leaders receive
- Sign-Up Online

[Español](#) | [Français](#) | [Polski](#)

 **Fraternal Leader Advisory**

[Breaking News](#) | [Reminders](#) | [Resources](#) | [Recommendations](#)

VOLUME 31 | July 1, 2021 | [KofC.ORG/FORMEMBERS](https://kofc.org/formembers)

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Fraternal Leader Advisory for 2021-2022 Fraternal Year

Welcome to a new fraternal year! The Fraternal Leader Advisory (FLA) is a resource for state, district and council leaders and is sent on the first and third Thursday of the month. Fraternal leaders are automatically enrolled to receive the FLA when their officer report is processed by the Supreme Council. Current officers who are not yet receiving FLA and outgoing officers who wish to remain on the FLA subscription list can [sign up here](#).


Important Links

Membership Benefits	Celebrate McGivney	Forms	Supplies	Fraternal Operations
Training & Webinars	Programs	Inviting Men to Join	Engage Your Members	Ceremonials

Fraternal Operations

Congratulations to all Award Winners!

As of this morning, 1,569 councils qualified for Star Council! Many more are expected as we continue to process final inputs. Congratulations to these and all award-winning councils for the 2020-2021 fraternal year! Council awards will be shipped to their district deputies this fall for distribution.



2021-22 Star Awards

There are no changes to the requirements for 2021-2022 Star Council and Star District Awards. The membership quota for Star Assembly has been reduced to 5% net growth. Star Award details can be found at kofc.org/star.

Officers Online Access Expansion

Beginning July 1, 2021, access to Officers Online will expand to include additional roles in state councils, local councils, and assemblies. An explanation of access by role and information on logging on to Officers Online can be [found here](#).



Understanding Supreme's Emails

- All addressees clearly shown
- If not receiving
 - Check "Spam" folder
 - Resubscribe

All DDs, GKs, FSs received the below email. SDs were also included as copy.



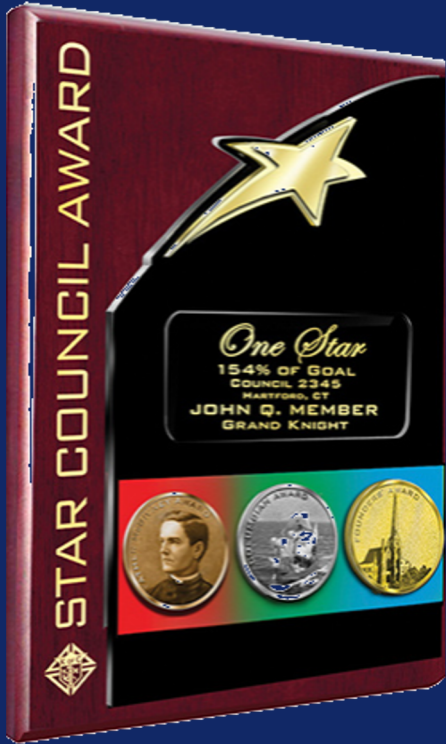
TO: District Deputies, Grand Knights, and Financial Secretaries

CC: State Deputies and Fraternal Mission Staff



Star Council 2021-22

No Changes



- **McGivney Award**
 - Reach 5% net growth in membership; minimum 3, maximum 20
- **Founders Award**
 - Promote and host two Fraternal Benefit Seminars (virtual or in-person)
- **Columbian Award**
 - 16 program credits – four in each of the four Faith in Action categories
- **Overall Council Excellence**
 - Good standing with the Supreme Council
 - Fully compliant with Safe Environment requirements (USA & Canada only)
 - *Service Program Personnel Report (#365)* – Due August 1
 - *Annual Survey of Fraternal Activity (#1728)* – Due January 31



Online Membership

- Digital join process
- About 50% do not transfer to parish councils
- Training Videos:
 - Online Join Process
 - Using the Prospect Tab

MCGIVNEY2020 runs through December 31, 2021



Fraternal Benefit Seminars

- Partner with Field Agent
- Promote at least three ways
- No minimum attendance
- Submit form # 11077 to General Agent



Fraternal Benefit Seminar Form

Fraternal Benefit Seminars are excellent opportunities for councils and field agents to partner together to talk to members and parishioners about the tremendous financial benefits offered exclusively through the Knights of Columbus. Councils striving for Star Council recognition are required to co-host and promote two fraternal benefit seminars per year with their field agent(s). **This form must be filled out by the council within 30 days of the Fraternal Benefit Night and submitted to the general agent.** General agents will then submit this form to CouncilGrowth@kofc.org.

COUNCIL NUMBER:

DATE HOSTED:

FIELD AGENT:

NUMBER IN ATTENDANCE:

PROMOTION OF SEMINAR (MUST DO AT LEAST 3):

☐ Council email blast (Required)

☐ Council social media announcement

• Use the council Facebook page

• And / or create event on Facebook for larger outreach than just email

• Your state council's website can also be used

Columbian Award

Columbian Award Application
Due by June 30th

Council Number: _____ Jurisdiction: _____ 20____-20____

FAITH PROGRAMS: RSVP, Into the Breach, Spiritual Reflection, Holy Hour, Pilgrim Icon Program, Building the Domestic Church Kiosk, Rosary Program, Sacramental Gifts

1. Program Name: _____ Featured Program? ☐ YES ☐ NO
(Selecting yes indicates you have fulfilled all [featured program minimum requirements.](#))
Program Description: _____

2. Program Name: _____ Featured Program? ☐ YES ☐ NO
(Selecting yes indicates you have fulfilled all [featured program minimum requirements.](#))
Program Description: _____

3. Program Name: _____ Featured Program? ☐ YES ☐ NO
(Selecting yes indicates you have fulfilled all [featured program minimum requirements.](#))
Program Description: _____

4. Program Name: _____ Featured Program? ☐ YES ☐ NO
(Selecting yes indicates you have fulfilled all [featured program minimum requirements.](#))
Program Description: _____

FAMILY PROGRAMS: Food for Families, Family of the Month/Year, Family Fully Alive, Family Prayer Night, Keep Christ in Christmas, Family Week, Consecration to the Holy Family, Good Friday Family Promotion

1. Program Name: _____ Featured Program? ☐ YES ☐ NO
(Selecting yes indicates you have fulfilled all [featured program minimum requirements.](#))
Program Description: _____

2. Program Name: _____ Featured Program? ☐ YES ☐ NO
(Selecting yes indicates you have fulfilled all [featured program minimum requirements.](#))
Program Description: _____

3. Program Name: _____ Featured Program? ☐ YES ☐ NO
(Selecting yes indicates you have fulfilled all [featured program minimum requirements.](#))
Program Description: _____

4. Program Name: _____ Featured Program? ☐ YES ☐ NO
(Selecting yes indicates you have fulfilled all [featured program minimum requirements.](#))
Program Description: _____

 Page 1 of 2

LIFE PROGRAMS: Pregnancy Center Support, March for Life, Special Olympics, Ultrasound Program, Christian Refugee Relief, Silver Rose, Mass for People with Special Needs, Novena for Life

1. Program Name: **March for Life** Featured Program? ☒ YES ☐ NO
(Selecting yes indicates you have fulfilled all [featured program minimum requirements.](#))
Program Description: **Participated in state's virtual March for Life in January.**

2. Program Name: **Christian Refugee Relief** Featured Program? ☐ YES ☒ NO
(Selecting yes indicates you have fulfilled all [featured program minimum requirements.](#))
Program Description: **Conducted fundraiser to donate \$500 to CRR.**

3. Program Name: _____ Featured Program? ☐ YES ☐ NO
(Selecting yes indicates you have fulfilled all [featured program minimum requirements.](#))
Program Description: _____

4. Program Name: _____ Featured Program? ☐ YES ☐ NO
(Selecting yes indicates you have fulfilled all [featured program minimum requirements.](#))
Program Description: _____

Signed: **James Mullen** Signed: **Cornelius Driscoll** **3/18/20**
Grand Knight Program Director Date

SUBMIT ELECTRONICALLY TO: fraternalmission@kofc.org • SEND COPIES TO: State Deputy, District Deputy, Council File



Faith in Action (kofc.org/fiaresources)

Featured Programs Minimum Requirements

FEATURED PROGRAMS

The Supreme Council has designated select programs as featured programs in each of the four program categories. When your council conducts a featured program and satisfies the associated requirements it will receive two credits towards that program category on the *Columbian Award Application* (#SP-7). At the end of the year, report all completed programs on the *Annual Survey of Fraternal Activity* (#1728). For additional Featured Program information, review the individual program guide sheets found at kofc.org/fiaresources. All program forms may be found at kofc.org/fiaforms.

FAITH

REFUND SUPPORT VOCATIONS PROGRAM (RSVP)

For every \$500 given to an individual seminarian or religious aspirant, Supreme will refund the council or assembly \$100, with a maximum refund of \$400 per individual supported. Report activity using the *RSVP Refund Application* (#2863).

HOLY HOUR

Councils are required to hold at least four Holy Hours (quarterly). Report activity using the *Program Report Form* (#10784).

INTO THE BREACH

Councils are required to hold eight sessions to discuss the content of either the Into the Breach video series or apostolic exhortation (#340). Report activity using the *Program Report Form* (#10784).

SPIRITUAL REFLECTION

Councils are required to host or attend a Spiritual Reflection for the men of the council and the parish that is at least a day long and is attended by 10 men or 10% of your council, whichever is fewer. Report activity using the *Program Report Form* (#10784).

FAMILY

FOOD FOR FAMILIES

Councils are required to collect a minimum of \$500 or 1,000 pounds of food for a parish or community food pantry. In addition, councils must contribute a minimum of 100 total man-hours in preparation/distribution/service of meals. Report activity using the *Food for Families Refund and Plaque Application* (#10057).

FAMILY OF THE MONTH/YEAR

Councils are required to recognize twelve families throughout the fraternal year: one for each month. In addition, each council should submit a Family of the Year to their jurisdiction's competition. Report activity using the *Program Report Form* (#10784) and the *Family of the Year Entry Form* (#10680).



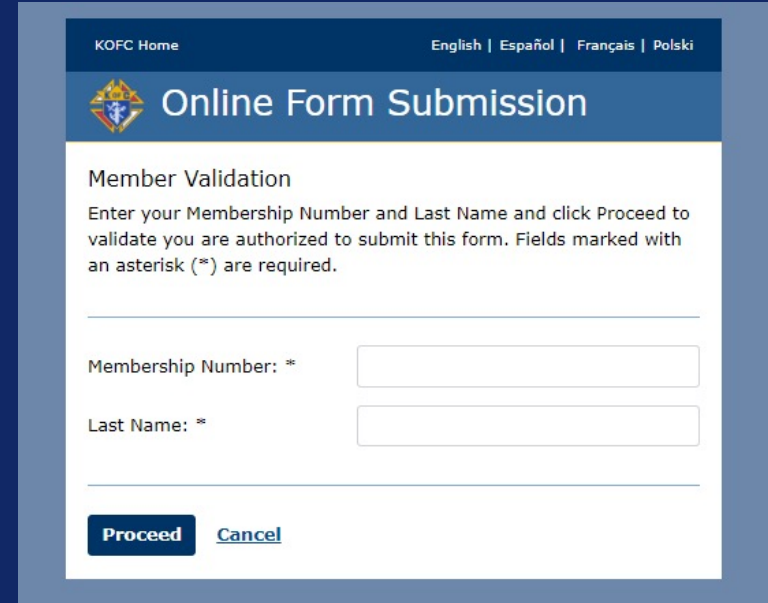
Program Forms Reference Guide

	Program Name	Form #	Form Name	Due Date	Notes
GENERAL COUNCIL FORMS	All Program Reporting (unless specified below)	1000	Fraternal Programs Report Form	30-Jun	Online Form Council = Supreme Submission by any Knight For any and all program activity
	Columbian Award	SP-7	Columbian Award Application	30-Jun	Council = Supreme Council Submission by Grand Knight
	Service Program Award	1006	Service Program Award Entry Form	Check with Jurisdiction	Council = State Council Submission by Grand Knight
FAITH	RSVP	2863	RSVP Refund Application	30-Jun	Council = Supreme Council Submission by Council Officer
	Building the Domestic Church Week Holy Hour Into the Breach Rosary Program Sacramental Gifts Spiritual Reflection Prayer Icon Program RSVP	1000	Fraternal Programs Report Form	30-Jun	Online Form Council = Supreme Submission by any Knight For any and all program activity
FAMILY	Family of the Month	1004	Fraternal Programs Report Form	6th of the following month	Council = Supreme Submission by any Knight Replaces Form #1004d Council = State Council Submission by Grand Knight
	Family of the Year	1005	Family of the Year Form	Check with Jurisdiction	Council = Supreme Council Submission by Council Officer
	Food for Families	10057	Food for Families Refund Application	30-Jun	Council = Supreme Council Submission by Council Officer
	Keep Christ in Christmas	1006	KCC Power Contest Entry Form	Check with Jurisdiction	Council = State Council Submission by Grand Knight
	Commencement to the Holy Family Family Fully Alive Family Prayer Night Family Week Good Friday Family Presentation Food for Families	1000	Fraternal Programs Report Form	30-Jun	Online Form Council = Supreme Submission by any Knight For any and all program activity
COMMUNITY	Catholic Citizenship Essay Contest	1008	Catholic Citizenship Essay Contest Entry Form	Check with Jurisdiction	Council = State Council Submission by Council Officer
	Free Throw Championship	1009	Free Throw Challenge Score Sheet	Check with Jurisdiction	Council = State Council Submission by Council Officer
	Soccer Challenge	1010	Soccer Challenge Score Sheet	Check with Jurisdiction	Council = State Council Submission by Council Officer
	Hockey Challenge	1011	Hockey Challenge Score Sheet	Check with Jurisdiction	Council = State Council Submission by Council Officer
	Global Ministerial Mission Coats for Kids Habitat for Humanity Helping Hands Quarterly Preparedness Catholic Citizenship Essay Contest Free Throw Championship Soccer Challenge Hockey Challenge Leave No Neighbor Behind	1000	Fraternal Programs Report Form	30-Jun	Online Form Council = Supreme Submission by any Knight For any and all program activity



Fraternal Programs Report Form (#10784)

- Review training video
- Complete after each program
- Any council member may
- complete this form



The screenshot shows the 'Online Form Submission' page. At the top, there is a navigation bar with 'KOFC Home' and language options: 'English | Español | Français | Polski'. Below this is a header with the KOFC logo and the title 'Online Form Submission'. The main section is titled 'Member Validation' and contains the instruction: 'Enter your Membership Number and Last Name and click Proceed to validate you are authorized to submit this form. Fields marked with an asterisk (*) are required.' There are two input fields: 'Membership Number: *' and 'Last Name: *'. At the bottom, there are two buttons: 'Proceed' (in a dark blue box) and 'Cancel' (as a text link).



The screenshot shows the 'Fraternal Programs Report Form' for the Knights of Columbus. The form has a header with the KOFC logo and the title 'Fraternal Programs Report Form'. Below the header is a table with four columns: 'Faith', 'Family', 'Community', and 'Life'. Each column contains a list of programs with radio button selection options.

Faith	Family	Community	Life
<input type="radio"/> Into the Breach	<input type="radio"/> Family of the Month	<input type="radio"/> Disaster Preparedness	<input type="radio"/> Christian Refugee Relief
<input type="radio"/> Marian Icon Prayer	<input type="radio"/> Keep Christ in Christmas	<input type="radio"/> Free Throw Championship	<input type="radio"/> Silver Rose
<input type="radio"/> Build the Domestic Church Kiosk	<input type="radio"/> Family Fully Alive	<input type="radio"/> Soccer Challenge	<input type="radio"/> Pregnancy Center Support
<input type="radio"/> Rosary	<input type="radio"/> Family Week	<input type="radio"/> Helping Hands	<input type="radio"/> Novena for Life
<input type="radio"/> Spiritual Reflection	<input type="radio"/> Consecration to the Holy Family	<input type="radio"/> Catholic Citizenship Essay Contest	<input type="radio"/> Mass for People with Special Needs
<input type="radio"/> Holy Hour	<input type="radio"/> Family Prayer Night	<input type="radio"/> Coats for Kids	<input type="radio"/> March for Life
<input type="radio"/> Sacramental Gifts	<input type="radio"/> Good Friday Family Promotion	<input type="radio"/> Global Wheelchair Mission	<input type="radio"/> Special Olympics
<input type="radio"/> RSVP	<input type="radio"/> Food for Families	<input type="radio"/> Habitat for Humanity	<input type="radio"/> Ultrasound
<input type="radio"/> Other	<input type="radio"/> Other	<input type="radio"/> Other	<input type="radio"/> Other



Safe Environment Requirements

POSITION	COMPLETE COURSE	BACKGROUND CHECK
Grand Knight	YES	N/A
Program Director	YES	N/A
Family Director	YES	YES
Community Director	YES	YES

- Grand Knight cannot hold all four positions
- Personal email addresses required



James.Mullen@gmail.com



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Officers Online

The screenshot shows the 'Officers Online' web application for the Knights of Columbus. The header includes the organization's logo, the title 'OFFICERS ONLINE', and links for 'CHANGE PASSWORD', 'LOGOUT', 'LANGUAGE: ENGLISH', and 'FAQ'. A navigation bar contains 'UPDATE YOUR PROFILE' and 'Officers Online'. A 'Grand Knight' button is visible. The main content area features 'Urgent Messages' with several announcements, including 'Council Officers & Service Program Personnel Changes', '2020-2021 REVISED AWARD REQUIREMENTS', and an 'IMPORTANT NOTICE ON IMPORT FEES AND SHIPPING'. Below this is a breadcrumb trail: 'New York > 74 > #2936 (Le Roy)'. A 'Supporting Applications' section displays icons for 'Officers Desk Reference', 'Office Of Youth Protection', 'Home Corporations', 'Member Management', 'By Laws Online', 'Knights Gear', 'Supplies Online', and 'Canadian Supplies Online'. At the bottom, a 'Membership' tab is active, showing 'Awards Progress' and 'Council Membership' tables.

	Quota	Month to Date			Year to Date			
		Gain	Loss	Net	Gain	Loss	Net	
MBR	5	0	0	0	0	0	0	
INS	0	0	0	0	0	0	0	

Total Membership 7/16/2021	YTD Change in Membership
105	0

- **Access starts July 1**
- **Review council status**
- **Consult Officer's Desk Reference**
- **New council level access:**
 - *Deputy Grand Knight*
 - *Treasurer*
 - *Membership Director*



New Meeting Guidelines

- Based on best practices and member feedback
- Use the Guidelines book



**The Guidelines for
Council Meetings**



Remote & Hybrid Resources

- Virtual components should continue
- Resources available for:
 - Remote Programming
 - Virtual Council Meetings
 - Virtual Voting & Election Guidelines

FRATERNAL OPERATIONS



MEETINGS & PROTOCOL



VIRTUAL OPERATIONS



FRATERNAL LEADER RESOURCES



AWARDS

Council Operations can and should continue during periods that councils cannot meet in-person, such as the current pandemic. Below you will find tools and resources for your council to continue operating in a virtual setting.

Please take note of this [Disclaimer of Endorsement and Protection of Membership Information](#)

LEAVE NO NEIGHBOR BEHIND

As the coronavirus pandemic continues, our duty is to lead our families, protect our parishes, and serve our communities, remembering always that where there's a need, there's a Knight. Supreme Knight Carl A. Anderson has challenged Knights to take this moment as an opportunity to "deepen our commitment to the very principles which define us: charity, unity and fraternity." Learn more about this program at kofo.org/neighbor.

GUIDEBOOK

GUIDEBOOK ADDENDUM

REPORT ACTIVITY

REMOTE PROGRAMMING

There are many within your community who may not be able to participate in Faith in Action programs and activities physically but could



Remote / Virtual Programs

- Activities can be remote or hybrid
 - See *Remote Programming Guide*
- Remote activities count for awards

Remote Programming Supplement: A Guide for Expanded Participation

TABLE OF CONTENTS

(Every line is a link. Click on whichever line you would like to go to immediately or simply scroll down.)

1. Overview and Purpose
2. Steps and Best Practices
 1. Pre-planning Steps
 2. Planning per Program
 3. Advertising and Communication
 4. Running the Program
 5. Evaluation and Follow up
 6. Reporting
3. Examples of Remote Programs
 1. Faith Programs
 2. Family Programs
 3. Community Programs
 4. Life Programs
4. Addendum – Quick Tips and Additional Resources



4

**Blessed Michael
McGivney Feast Day**




Fr. McGivney's First Feast Day

- **Continued time of celebration for us**
- **Fr. McGivney is not just for KofC**
- **Find ways to celebrate with parish community**

Feast Day is August 13th!



Celebrating Our Founder



Knights of
Columbus®

[CONTACT US](#) [SAFE ENVIRONMENT PROGRAM](#) [CAREERS](#) [LANGUAGE](#) [SIGN IN](#)

[JOIN](#) [DONATE](#) [FOR MEMBERS](#)

[WHO WE ARE](#) [WHAT WE DO](#) [GET INVOLVED](#) [NEWS HUB](#)

FATHER MCGIVNEY HAS BEEN BEATIFIED! THANK YOU FOR JOINING US.

ASK FOR PRAYERS

Father McGivney Documentary



Share

PRAYER CARD

PROMOTIONAL ITEMS

BANNER DOWNLOAD

COUNCIL RESOURCES

MEDIA KIT

JOIN THE GUILD

REPORT A FAVOR

kofc.org/beatification



5

Summary



Takeaways for Fraternal Leaders

- Fight the downward trends in Catholicity
- Evangelize the faith
- Use the highlighted tools and practices to achieve success
- Show that council leadership roles are very appealing



Takeaways for Fraternal Leaders

- Be flexible on response to the pandemic
- Provide satisfying experiences for your members
- Promote our Founder's first feast day



Pope Francis' **Prayer to St. Joseph**

Hail Guardian of the Redeemer,
Spouse of the Blessed Virgin Mary.
To you God entrusted his only Son;
in you Mary placed her trust;
with you Christ became man.

Blessed Joseph, to us too,
show yourself a father
and guide us in the path of life.
Obtain for us grace, mercy and courage,
and defend us from every evil.

Amen.





**Knights of
Columbus®**

Thank you

If you have any further questions, please reach out to fraternalmission@kofc.org